



**KATHY HOCHUL**  
Governor

**LILY M. FAN**  
Chair

**EDGAR DE LEON**  
Commissioner

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ADVISORY #2023-4

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Subject: Temporary Retail (ST) Permits – Multiple Extensions

Section 97-a of the Alcoholic Beverage Control Law authorizes the Authority to issue Temporary Retail (ST) Permits to certain retail license applicants when specified conditions are met. ST permits issued under Section 97-a give applicants the authority to purchase and sell to consumers the alcoholic beverages permitted under the license sought. See *Advisory #2022-34* for guidance on eligibility, notice requirements, and conditions for ST Permits and *Advisory 2022-30* for guidance on how applications for ST permits are reviewed by the Authority.

The original ST permit applied for by applicants are valid for 90 days. An application for the 90-day ST permit must be accompanied by a **nonrefundable** fee of \$128 for retail beer licenses and \$640 for all other retail licenses.

Section 97-a also provides the Authority with the discretion to grant 30-day extensions of the ST permit when requested by the applicant. Each extension comes with a **nonrefundable** fee of \$64 for beer licenses and \$96 for all other retail licenses.

In the Authority's ongoing effort to assist applicants and reduce the number of applications that must be filed, the Authority is exercising its discretion under Section 97-a by offering applicants the opportunity to request multiple 30-day extensions at once when renewing their ST permit. The **nonrefundable** fee required under Section 97-a will be multiplied by the number of extensions requested by the applicant and the extension periods will be bundled by the Authority.

When renewing their ST permit, applicants may choose from the following options for extensions:

- One (1) 30-day extension at \$64 for beer licenses and \$96 for all other retail licenses.
- Two (2) 30-day extensions at \$128 for beer licenses and \$192 for all other retail licenses.
- Three (3) 30-day extensions at \$192 for beer license and \$288 for all other retail licenses.

Applicants are reminded that they may continue to request additional extensions up to 15-days after the expiration of their ST permit; that their ST permit may be canceled or suspended by the Authority for good cause; and that all fees for ST permits are **nonrefundable** even if they do not use their entire extension period.

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This matter was heard and determined by the Members of the Authority at a Full Board meeting held on September 20, 2023 before Chair Lily Fan and Commissioner De Leon. The above written advisory was approved by Chair Fan on behalf of the Members of the Authority on September 20, 2023.

Dated: 9/21/23

A handwritten signature in black ink, appearing to read "Donald Roper", written in a cursive style.

Donald Roper  
Secretary to the Authority