



KATHY HOCHUL
Governor

LILY M. FAN
Commissioner

VINCENT G. BRADLEY
Chairman

GREELEY FORD
Commissioner

ADVISORY #2022-20

Subject: Need for warehouse permit for adjacent space (such as a basement)


It has been the practice of the Authority to require applicants/licensees to obtain a warehouse permit if: 1) the applicant/licensee intends to use adjacent space (such as a basement) controlled by the applicant/licensee to store alcoholic beverages; and 2) there is no interior access from the licensed premises to the adjacent space.

Going forward, that permit will not be necessary, and the adjacent space can be included as part of the licensed premises provided that: 1) the adjacent space is used only for the storage (no service or consumption) of alcoholic beverages; and 2) the adjacent space can be accessed from the rest of the licensed premises through public space or space controlled by the applicant/licensee.

Licensees who currently hold warehouse permits for adjacent storage spaces in these situations may apply for an alteration of the licensed premises to include the adjacent space. Once the alteration is approved, the warehouse permit can be surrendered.

This matter was heard and determined by the Members of the Authority at a Full Board meeting held on August 31, 2022 before Chairman Vincent Bradley, Commissioner Lily Fan, and Commissioner Greeley Ford. The above written advisory was approved by the Members of the Authority on August 31, 2022.

Dated: 09/26/22


Donald Roper
Secretary to the Authority