



**State Liquor
Authority**

KATHY HOCHUL
Governor

LILY M. FAN
Commissioner

VINCENT G. BRADLEY
Chairman

GREELEY FORD
Commissioner


ADVISORY #2022-14

Subject: Diagrams for retail on-premises license applications

For retail on-premises license applications, the Authority will no longer require the diagrams to include the location of tables and chairs. The Authority will rely on the representations made by the applicant in the Establishment Questionnaire. Applicants are reminded that they must submit a diagram of the proposed licensed premises that includes and identifies the use of any rooms that will be included in the premises (dining area, kitchen, rest room, etc.), entrances/exits to the premises, as well as any stages and DJ booths. The diagram must also include any outdoor area that the applicant wants included in the licensed premises. A "block plot" diagram showing the area around the premises must also be submitted.

This matter was heard and determined by the Members of the Authority at a Full Board meeting held on August 31, 2022 before Chairman Vincent Bradley, Commissioner Lily Fan, and Commissioner Greeley Ford. The above written advisory was approved by the Members of the Authority on August 31, 2022.

Dated: 09/01/22


Donald Roper
Secretary to the Authority