



**Kathy Hochul**  
Governor

**VINCENT G. BRADLEY**  
Chairman

**LILY M. FAN**  
Commissioner

**GREELEY FORD**  
Commissioner

## **Instructions for Posting Notice Forms**

### **Notice of a New Off Premises Package store**

Within 10 days of filing an application (Date the application is mailed, serial # if available at time of posting) with the Authority, notice must be posted of such filing. This notice must remain posted in a conspicuous place at the entrance of the proposed establishment throughout the pending license application period.

### **Notice of a New On Premises Liquor Establishment**

Within 10 days of filing an application (Date the application is mailed, serial # if available at time of posting) with the Authority, notice must be posted of such filing. This notice must be posted in a conspicuous place at the entrance of the proposed establishment and remain posted throughout the pending license application period. The notice shall be printed or highlighted in a pink ink of neon, luminous or fluorescent variety.

### **Notice of Renewal for an On Premises Liquor Establishment**

Within 10 days after filing a renewal application (Date the application is mailed) with the Authority, notice must be posted of such filing. This notice must be posted in a conspicuous place at the entrance of the establishment and remain posted throughout the pending license application period. The notice shall be printed or highlighted in a pink ink of neon, luminous or fluorescent variety.

### **Notice of a 500 Foot Hearing**

Within 10 days of the applicant's receipt of written notice (Date of hearing notice) of a 500 ft hearing, notice must be posted of such hearing. This notice must be posted in a conspicuous place at the entrance of the establishment and will remain posted until the date of the hearing specified on notice. This notice shall include in clear and concise language a statement of the use and capacity of the establishment.

# NOTICE

(PURSUANT TO ALCOHOLIC BEVERAGE CONTROL LAW 100.8)

DATE APPLICATION MAILED: \_\_\_\_\_

SERIAL #: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TYPE OF PREMISES: OFF-PREMISES PACKAGE STORE  
ESTABLISHMENT

**AN APPLICATION FOR A LICENSE TO SELL  
LIQUOR AT RETAIL HAS BEEN FILED BY THE  
ABOVE APPLICANT. ANY PERSON WISHING TO  
FURNISH INFORMATION TO COMMENT ON  
THIS APPLICATION MAY DO SO IN WRITING,  
ADDRESSED TO:**

NEW YORK STATE LIQUOR AUTHORITY  
ATTENTION: LICENSING  
80 S. SWAN STREET SUITE 900  
ALBANY, NY 12210

(THIS NOTICE SHALL REMAIN POSTED IN A CONSPICUOUS PLACE AT THE ENTRANCE  
TO THE PROPOSED ESTABLISHMENT WHILE THE APPLICATION IS PENDING.)