



KATHY HOCHUL
Governor

VINCENT G. BRADLEY
Chairman

LILY M. FAN
Commissioner

GREELEY FORD
Commissioner

Instructions for Posting Notice Forms

Notice of a New Off Premises Package store

Within 10 days of filing an application (Date the application is mailed, serial # if available at time of posting) with the Authority, notice must be posted of such filing. This notice must remain posted in a conspicuous place at the entrance of the proposed establishment throughout the pending license application period.

Notice of a New On Premises Liquor Establishment

Within 10 days of filing an application (Date the application is mailed, serial # if available at time of posting) with the Authority, notice must be posted of such filing. This notice must be posted in a conspicuous place at the entrance of the proposed establishment and remain posted throughout the pending license application period. The notice shall be printed or highlighted in a pink ink of neon, luminous or fluorescent variety.

Notice of Renewal for an On Premises Liquor Establishment

Within 10 days after filing a renewal application (Date the application is mailed) with the Authority, notice must be posted of such filing. This notice must be posted in a conspicuous place at the entrance of the establishment and remain posted throughout the pending license application period. The notice shall be printed or highlighted in a pink ink of neon, luminous or fluorescent variety.

Notice of a 500 Foot Hearing

Within 10 days of the applicant's receipt of written notice (Date of hearing notice) of a 500 ft hearing, notice must be posted of such hearing. This notice must be posted in a conspicuous place at the entrance of the establishment and will remain posted until the date of the hearing specified on notice. This notice shall include in clear and concise language a statement of the use and capacity of the establishment.

500 FOOT HEARING NOTICE

(PURSUANT TO ALCOHOLIC BEVERAGE CONTROL LAW 100.9 (b))

DATE OF HEARING: _____

SERIAL #: _____

APPLICANT: _____

ADDRESS: _____

USE OF PREMISES: _____

CAPACITY OF PREMISES: _____

TYPE OF PREMISES: ON-PREMISES LIQUOR
ESTABLISHMENT

**AN APPLICATION FOR A LICENSE TO SELL
LIQUOR AT RETAIL HAS BEEN FILED BY THE
ABOVE APPLICANT. ANY PERSON WISHING TO
FURNISH INFORMATION TO COMMENT ON
THIS APPLICATION MAY DO SO IN WRITING,
ADDRESSED TO:**

NEW YORK STATE LIQUOR AUTHORITY
ATTENTION: LICENSING
80 S. SWAN STREET SUITE 900
ALBANY, NY 12210

(SHALL REMAIN POSTED IN A CONSPICUOUS PLACE AT THE ENTRANCE
TO THE PROPOSED ESTABLISHMENT UNTIL THE DATE OF HEARING SPECIFIED ON THIS NOTICE)