



**ANDREW M. CUOMO**  
Governor

**LILY M. FAN**  
Commissioner

**VINCENT G. BRADLEY**  
Chairman

**GREELEY FORD**  
Commissioner

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ADVISORY #2021-20

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**Subject: Safekeeping Requirement**

Due to the COVID19 public health emergency, the Authority has previously granted temporary relief to licensees with respect to the safekeeping requirement. That temporary relief has been extended by a series of Advisories until July 31, 2021. The relief granted by those Advisories is now extended as follows:

- The requirement that a licensee who closed because of the current public health emergency place its license certificates in safekeeping until the establishment reopens is waived until August 31, 2021. As a result of this waiver, licensees who have temporarily closed are not required to place their license certificate in safekeeping until the business reopens. Licensees who have permanently ceased doing business are required to surrender their license certificates.
- Effective September 1, 2021, licensees must comply with guidance provided in Advisory 2015-5 regarding the surrender and safekeeping of licenses.

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This matter was heard and determined by the Members of the Authority at a Full Board meeting held on July 28, 2021 before Chairman Vincent Bradley, Commissioner Lily Fan and Commissioner Greeley Ford. The above written advisory was approved by the Members of the Authority on July 28, 2021.

Dated: 7/29/21

Thomas J. Donohue  
Secretary to the Authority