



STANDARD LIQUOR BRAND LABEL REGISTRATION

(REFERENCE ABC LAW 107-A & ADVISORY 2016-3)

Please check the following to ensure that all required documentation is submitted with this application. Date and initial below to acknowledge submission of the following:

All required fields must be completed. Fields that do not apply must indicate "N/A" (not applicable)

Applications that are submitted incomplete (blank fields, missing pages or signatures etc.) will not be accepted for filing.

Applications **must** be typed. Handwritten applications will be disapproved.

Disapproved registrations will be refunded if applicable, less 25%.

Submit a complete set of **LEGIBLE** brand labels for the product listed on the application. Include all labels appearing on the bottle (including etched, screen printed, etc.) All labels must conform to TTB rules and regulations. JPEGs, photos and actual labels are acceptable. **Applications submitted without labels will be disapproved.**

A photo of the bottle/can/keg container will be accepted **ONLY** if the net contents do not appear on the label. The photo must clearly show both the label and the net contents blown/etched on to the bottle/can/keg/ container.

An appointment letter is required if the applicant is not the brand owner. The letter must be on the brand owner's company letterhead, and dated not more than 30 days post application submission date appointing the applicant as "NYS Exclusive Brand Agent." The appointment letter must also list each individual brand name. An appointment letter that only lists the product line is not acceptable.

A check or money order made payable to the New York State Liquor Authority, if applicable. (See fee schedule page 2).

Affix all pages of the application and supporting documents when submitting. Please do not send double sided copies of the application.

Date & Initial Here: _____

Application mailing instructions

Applications requiring a fee mail to:

NYS Liquor Authority
Brand Label Permit Unit
PO Box 5207
New York , NY 10008-5207

Applications not requiring fees mail to:

NYS Liquor Authority
Brand Label Permit Unit
80 S Swan Street Suite 900
Albany, NY 12210

Note: When mailing to a PO Box, send by US Mail only, other forms of delivery will not be accepted.

STANDARD LIQUOR BRAND LABEL REGISTRATION

1. Name on NYS wholesale or manufacturing license:
2. Applicant NYS Serial #:
3. License Type:
4. Address of premises (as it appears on NYS wholesale or manufacturing license:)
5. City: _____, NY
6. Zip Code: _____
7. FEIN: _____
8. Mailing Address of Applicant (if different):
9. City _____
10. State: _____
11. Zip Code: _____
12. Brand Name:
13. TTB ID#:
14. *CT #:
15. Net Contents:
16. Proof (not%)
17. Country of Origin
18. Product Type: _____
- Specify Product Type if " Other"

For alcohol manufactured in this state please refer to Brand Label Advisory 2016-3 regarding brand owner

18. Name of Brand Owner: (include trade name):
19. Address of Brand Owner:
20. Name of Importer (include trade name):
21. Address of Importer:
22. Regardless of location(s) does your annual production of beer under this registration exceed 1,000 gallons?

Liquor Brand Label Fee Schedule

For applications submitted 10/1/19 - 9/30/20 the fee submitted should be \$ 750
 For applications submitted 10/1/20 - 9/30/21 the fee submitted should be \$ 500
 For applications submitted 10/1/21 - 9/30/22 the fee submitted should be \$ 250

SLA Office Use Only

Registration Number _____	Class Number _____	Fee _____	Approve _____
			Disapprove _____
Intake Date _____	Expiration Date _____	Date & LB Member Initial _____	

STANDARD LIQUOR BRAND LABEL REGISTRATION

Contact information for correspondence:

Name:

Title:

Telephone Number:

Email Address:

Brand Label Application Acknowledgement

Misrepresentations in facts may result in referral of the application to our Enforcement and/or Legal Departments for appropriate action.

I certify that I know the contents of the above application and the statements and answers therein; that the same are true to my knowledge; that I have been authorized, by order of the Board of Directors of said licensee to make the statements and answers in this application on behalf of said licensee with the same force and effect as if said licensee made such statements and answers itself.

Signature

Date

Print Name & Title