



### LATE RENEWAL REQUIREMENTS

In order to process your renewal, each of the following questions must be answered. Your completed form should be mailed with your renewal application. If you have been asked to submit this form after already mailing your renewal application, then email a completed copy to: [renewals@sla.ny.gov](mailto:renewals@sla.ny.gov)

Applicant Name

Serial Number

1. Explain the reason of the late renewal:

2. Have you purchased any alcoholic beverages since the expiration of your license?  Yes  No

If yes, please explain

3. Have you received a summons for sale or service of an alcoholic beverage without a liquor license?  Yes  No

If yes, please give details including any case or docket number.

4. Were the premises open or closed since the expiration of your liquor license?  Open  Closed

\_\_\_\_\_ certifies that he/she is \_\_\_\_\_  
Print Name Title

of the above named licensee; that he knows the contents of the renewal application and the statements and answers therein as well as the statements and answers provided above; that the same are true of his/her own knowledge and that any false statements or misrepresentations shall constitute sufficient cause for the disapproval of the application and/or revocation, cancellation or non-renewal of any license which is issued or affected as a result of such application.

\_\_\_\_\_ Dated \_\_\_\_\_  
Signature