

(Series 1952)
Divisional Order No. 337
December 15, 1952

STATE OF NEW YORK
LIQUOR AUTHORITY

TO: ZONE OFFICES and LOCAL BOARDS

SUBJECT: SURRENDER OF LICENSES
(Supersedes Divisional Order No. 162
Dated March 21, 1945)

An opinion rendered by the Attorney General under date of November 25, 1952, relative to refunds upon surrendered licenses amends the provisions of Divisional Order No. 162. The aforesaid Divisional Order should now read as follows:

To insure uniformity of procedure in connection with the surrender of licenses, the following procedure shall be adopted immediately by all zone offices in connection with surrenders on the second of a month where the first day of the month occurs on a Sunday or legal holiday:

Where a license certificate and verified petition of surrender, under Section 127 of the Alcoholic Beverage Control Law is received by mail, messenger or personal delivery at the zone office on the 2nd of a month wherein the first falls on a Sunday or legal holiday, the same shall be credited for refund purposes as having been received on the first day of such month.

In each instance where a surrender is received subsequent to the first day of the month but as set forth in the above paragraph and is credited for refund purposes as surrendered on the first of the month, the following notation should be made on the refund order:

"REFUND IS COMPUTED AS OF THE
FIRST DAY OF THE MONTH INAS-
MUCH AS THE SECOND IS THE
FIRST BUSINESS DAY OF THE
MONTH."

STATE LIQUOR AUTHORITY

A handwritten signature in dark ink, appearing to read "John F. O'Connell", written over a horizontal line.

John F. O'Connell
Chairman