

Series 1966
Divisional Order #569
February 14, 1966

STATE OF NEW YORK
LIQUOR AUTHORITY

TO: ZONE OFFICES AND LOCAL BOARDS

SUBJECT: DOORS AND WINDOWS IN PACKAGE STORES (REAR OR SIDE)

Effective forthwith, the Authority will permit a door or passageway in the rear part of package store premises solely for delivery of merchandise to the package store or as an emergency exit. This door must not have any exterior hardware or exterior lock, must be kept locked with an inside panic bolt or other device when not so used and must be barred for use by the general public or for purposes other than specified above. The prohibited use of the door will warrant disciplinary proceedings or the non-renewal of the license.

The Authority will no longer require that rear and side windows in package stores be barred or sealed unless the licensee is specifically so directed.

The creation or relocation of a delivery door or window in a currently licensed package store or in premises for which an applicant has heretofore been approved requires the permission of the Authority, which may be obtained by filing an application to alter the licensed premises. The construction of the door or window without the Authority's permission is a violation of the Alcoholic Beverage Control Law.

If the proposed delivery door or windows were shown on the plan filed by the applicant with the Authority and the application was approved with the requirement that the door or windows, or both, be sealed, the applicant may apply by letter for the lifting of this condition and will not be required to file an application for an alteration. The letter must be accompanied by an interior sketch showing the location of the delivery door or windows which will be used.

If a rear emergency exit door was shown on the plans submitted by the applicant to the Authority and the application was approved with the requirement that the rear emergency exit door be equipped "with panic hardware only" or "no outside hardware", the licensee will not be required to request permission to utilize such door for delivery purposes.

The Licensing Board in each Zone Office is authorized to act on the request for the lifting of the conditions as well as on the applications for alterations of the type referred to herein.

STATE LIQUOR AUTHORITY



D. S. Hostetter
Chairman